

NORTHUMBERLAND

Northumberland County Council

Your Ref:
Our Ref:
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Date: 20 June 2017

Dear Sir or Madam,

Your attendance is requested at a meeting of the **CRAMLINGTON, BEDLINGTON AND SEATON VALLEY LOCAL AREA COUNCIL** to be held in the **Community Room, Concordia Leisure Centre, Forum Way, Cramlington, Northumberland, NE23 6YB** on **WEDNESDAY, 28 JUNE 2017 AT 6.00 pm. (Please note start time).**

Yours faithfully,



Interim Chief Executive

To members of the Cramlington, Bedlington & Seaton Valley Local Area Council:

C Dunbar (Chair), M Robinson (Vice Chair), B Pidcock (Planning Vice Chair), W Crosby, W Daley, S E Dungworth, B M Flux, J D Foster, A Hepple, M E Richards, M D Swinburn, I C F Swithenbank, R J Wallace

Daljit Lally – Interim Chief Executive

County Hall, Morpeth, Northumberland, NE61 2EF

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AGENDA

It is expected that the matters included in this part of the agenda will be dealt with in public

1. MEMBERSHIP AND TERMS OF REFERENCE

The committee is asked to note the following membership and terms of reference for the Cramlington, Bedlington and Seaton Valley Local Area Council which were agreed by Council on 24 May 2017.

The membership is made up of the county councillors who represent the 13 electoral divisions in the Cramlington, Bedlington and Seaton Valley area:

Chair: C Dunbar

Vice Chair: M Robinson

Vice Chair (Planning): B Pidcock

Quorum - 4

| Conservative | Labour | Bedlington Independents | Liberal Democrat | Independents (Non-grouped) |
|--------------|---------------|-------------------------|------------------|----------------------------|
| C Dunbar | S Dungworth | W Crosby | | |
| W Daley | A Hepple | M Robinson | | |
| B Flux | J Foster | R Wallace | | |
| M Swinburn | B Pidcock | | | |
| | M Richards | | | |
| | I Swithenbank | | | |

Terms of Reference

- (a) To enhance good governance in the area and ensure that the Council's policies take account of the needs and aspirations of local communities and do not discriminate unfairly between the different Areas.
- (b) To advise the Cabinet on budget priorities and expenditure within the Area.
- (c) To consider, develop and influence policy and strategy development of the Council, its arms-length organisations, and other relevant bodies, to ensure that they meet local requirements and facilitate efficient and transparent decision making.
- (d) To receive information, consider and comment on matters associated with service delivery including those undertaken in partnership agencies, affecting the local area to ensure that they meet local requirements, including matters relating to community safety, anti-social behaviour and environmental crime.
- (e) To consider and refer to Cabinet any issues from a local community perspective with emerging Neighbourhood Plans within their area, and consider local planning applications as per the planning delegation scheme
- (f) To consider and recommend adjustments to budget priorities in relation to Local Transport Plan issues within their area, and to make decisions in relation to devolved capital highway maintenance allocations.
- (g) To engage, through the appropriate networks, with all key stakeholders from the public, private, voluntary and community sectors to facilitate the delivery of area priorities. This will include undertaking regular liaison with parish and town councils.
- (h) To inform, consult and engage local communities in accordance with Council policy and guidance, through the appropriate networks.
- (i) To, as appropriate, respond or refer with recommendations to local petitions and councillor calls for action.
- (j) To make certain appointments to outside bodies as agreed by Council.
- (k) To determine applications for grant aid from the Community Chest, either through Panels for individual Local Area Councils, or through the Panel of Local Area Council Chairs for countywide applications.
- (l) To refer and receive appropriate issues for consideration to or from other Council Committees, and as appropriate invite Portfolio Holders to attend a meeting if an item in their area of responsibility is to be discussed.

2. APOLOGIES FOR ABSENCE

3. MINUTES

Minutes of the meeting of the Area Committee - South held on 15 March 2017, as circulated, to be confirmed as a true record and signed by the Chair.

4. DISCLOSURE OF MEMBERS' INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest (which includes any disclosable pecuniary interest) they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 4 July 2012, and are reminded that if they have any personal interests of a prejudicial nature (as defined under paragraph 17 of the Code of Conduct) they must not participate in any discussion or vote on the matter and must leave the room.

N.B. Any member needing clarification must contact the Legal Services Manager, Liam Henry on Tel: 01670 623324. Please refer to the guidance on disclosures at the rear of this Agenda letter.

5. PUBLIC QUESTION TIME

To reply to any questions received from members of the public, which may be received in writing in advance of the meeting or asked at the meeting. Questions can be asked about issues for which the Council has a responsibility.

As agreed by the County Council in February 2012, the management of public question time is at the discretion of the chair of the committee. Please note however that a question may possibly be rejected if:

- it is not about a matter for which the Council has a responsibility or which affects the county; is defamatory, frivolous or offensive;
- it is substantially the same as a question which has been put at a meeting of the committee in the past six months;
- it requires the disclosure of confidential or exempt information;
- the cost of providing an answer is disproportionate;
- it relates to staffing or industrial relation matters;
- it relates to planning, licensing and/or other regulatory applications.

If the Chair is of the opinion that a question is one which for whatever reason, cannot properly be asked in an area meeting, he/she will disallow it and

inform the resident of his/her decision. The committee can request for written answers to be provided after the meeting if appropriate.

6. PETITIONS

This item is to:

(a) Receive any new petitions: to receive any new petitions. The lead petitioner is entitled to briefly introduce their petition, and a response to any petitions received will then be organised for a future meeting;

(b) Consider reports on petitions previously received:

- i) concerns that Cramlington Village is suffering from non residential and commercial parking in the Old Village of Cramlington. **(Appendix B)**
- ii) request for a roundabout at the Westmorland Way/Forum Way/Melling Road junction in Cramlington and to propose the next steps. **(Appendix C)**

(c) Receive any updates on petitions for which a report was previously considered: any updates will be verbally reported at the meeting.

7. LOCAL SERVICES ISSUES

To raise any issues about services provided by the Local Services Group with the Area Managers from Technical Services and Neighbourhood Services present. The Area Managers have principal responsibility for highway services and environmental services, such as refuse collection, street cleansing and grounds maintenance, within the geographic boundaries of the Area Committee.

DISCUSSION ITEMS - CORPORATE

8. TOUR OF BRITAIN

To receive a presentation about arrangements for the forthcoming Tour of Britain stage in Northumberland.

9. GREEN DOG WALKERS' RESPONSIBLE DOG OWNERSHIP CAMPAIGN

To receive a verbal introduction to the above campaign which will be launched on 3 July 2017.

10. OUTSIDE BODIES

To make appointments to outside body organisations within the Local Area Council's remit. A list of outside bodies is attached to the agenda for consideration. **(Appendix D)**

ITEMS FOR INFORMATION

11. CRAMLINGTON, BEDLINGTON AND SEATON VALLEY LOCAL AREA COUNCIL WORK PROGRAMME

To note the latest version of agreed items for future Cramlington, Bedlington and Seaton Valley Local Area Council meetings (any suggestions for new agenda items will require confirmation by the Business Chair after the meeting). **(APPENDIX E)**

12. FUTURE MEETINGS

To note the dates/times of future Cramlington, Bedlington and Seaton Valley Local Area Council meetings.

Cramlington, Bedlington and Seaton Valley meetings begin at 5 pm on Wednesdays. Any planning applications due to be considered will be heard first from 5 pm at all the scheduled meetings. Other Local Area Council business will begin either at 6 pm or on the conclusion of the consideration of any planning applications at the meetings in July, September, November, January, March and May whichever is the later.

If there are no planning applications to be considered at the meetings in July, September, November, January, March and May, the meetings will instead begin at 6 pm (as the earlier 5 pm start time is to accommodate the consideration of planning applications).

- 19 July 2017
- 23 August 2017 (planning applications only)
- 20 September 2017
- 18 October (planning applications followed by joint meeting with town/parish/community councils)
- 22 November 2017
- 20 December 2017 (planning applications only)
- 17 January 2018
- Tuesday, 20 February 2018 (planning applications only)
- 21 March 2018
- 18 April 2018 (planning applications only)
- 23 May 2018.

15. URGENT BUSINESS (IF ANY)

To consider such other business as, in the opinion of the Chair, should, by reason of special circumstances, be considered as a matter of urgency.

IF YOU HAVE AN INTEREST AT THIS MEETING, PLEASE:

- Declare it and give details of its nature before the matter is discussion or as soon as it becomes apparent to you.
- Complete this sheet and pass it to the Democratic Services Officer.

| |
|---|
| Name (please print): |
| Meeting: |
| Date: |
| Item to which your interest relates: |
| Nature of Registerable Personal Interest i.e either disclosable pecuniary interest (as defined by Annex 2 to Code of Conduct or other interest (as defined by Annex 3 to Code of Conduct) (please give details): |
| Nature of Non-registerable Personal Interest (please give details): |
| Are you intending to withdraw from the meeting? |

1. Registerable Personal Interests – You may have a Registerable Personal Interest if the issue being discussed in the meeting:

- a) relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or
- b) any other interest (as defined by Annex 2 to the Code of Conduct)

The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner:

(1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

(1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purpose includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

2. Non-registerable personal interests - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your well being or financial position, or the well being or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision.

The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

3. Non-participation in Council Business

When you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are aware that the criteria set out below are satisfied in relation to any matter to be considered, or being considered at that meeting, you must : (a) Declare that fact to the meeting; (b) Not participate (or further participate) in any discussion of the matter at the meeting; (c) Not participate in any vote (or further vote) taken on the matter at the meeting; and (d) Leave the room whilst the matter is being discussed.

The criteria for the purposes of the above paragraph are that: (a) You have a registerable or non-registerable personal interest in the matter which is such that a member of the public knowing the relevant facts would reasonably think it so significant that it is likely to prejudice your judgement of the public interest; **and either** (b) the matter will affect the financial position of yourself or one of the persons or bodies referred to above or in any of your register entries; **or** (c) the matter concerns a request for any permission, licence, consent or registration sought by yourself or any of the persons referred to above or in any of your register entries.

This guidance is not a complete statement of the rules on declaration of interests which are contained in the Members' Code of Conduct. If in any doubt, please consult the Monitoring Officer or relevant Democratic Services Officer before the meeting.